



ORDINARY MEETING MINUTES

Tuesday, 18th February 2025

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:09am

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Councillor	Joann Woodcroft	
Councillor	Tomas King	
Councillor	Corissa Jackson	

APOLOGIES

Deputy Mayor Councillor Rick Brian

Council Resolution (RES.M25/32)

Moved: Cr Jackson
Seconded: Cr Woodcroft

That Council receive and accept Cr Brian's apology.

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Interim CEO	Neil Polglase
Director of Infrastructure	David Burges
Director of Community Support & Engagement	Tony Koch
Director of Corporate Services, Governance and Risk	Sarmad Habib

4 MOTION OF SYMPATHY

Council Resolution (RES.M25/33)

Moved: Cr King
Seconded: Cr Woodcroft

That Council move a motion of sympathy for Valerie McLaren and Barry Colliss

Carried unanimously.

5 MAYORAL MOTION

5.1 Council Resolution (RES.M25/34)

Moved: Cr King
Seconded: Cr Jackson

That Council formally acknowledge the leadership provided by the Hon Bruce Scott AM as Chair of Southern Queensland Landscapes and the support the organization has provided to the Paroo Shire Council since its establishment in August 2018.

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M25/35)

Moved: Cr Woodcroft
Seconded: Cr Jackson

That Council adopt the minutes of the Ordinary Meeting of Council held January 21st 2025 as a true and correct record of that Meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

8 DECLARATION OF INTEREST

In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Declarable Conflict of Interest with Agenda Item 10.3.9 Community Grant Application: Cunnamulla Gold Club and 10.3.10 Community Grant Application: Cunnamulla Gold Club (2) as she is an executive member of the Cunnamulla Golf Club Committee.

Cr Woodcroft Left the Room During the discussion and voting of items 10.3.9 and 10.3.10.

In accordance with Chapter 5B of the Local Government Act 2009, Cr King declares a Declarable Conflict of Interest with Agenda Item 10.3.13 Swimming Pool Report as his Wife is an employee at the Swimming Pool.

Cr King left the room during discussion and voting of agenda item 10.3.13.

In accordance with Chapter 5B of the Local Government Act 2009, Cr Beresford declares a Declarable Conflict of Interest with Agenda Item 10.3.17 and 10.3.18 Permit To Occupy – Adding name to existing Permit, as an applicant is my Husbands Niece.

Cr Beresford stayed in the room for the discussion and voting of agenda items 10.3.17 and 10.3.18.

UNCONFIRMED

9 MAYOR

9.1 Mayor's Report

Council Meeting: 18th February 2025

Department: Office of the Mayor

Author: Suzette Beresford, Mayor

Attachment: Nil.

Purpose

The purpose of this report is to provide the Council with an update on the meetings and events that Mayor Beresford has attended in October 2024.

Council Resolution (RES.M25/36)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS

10.1 Chief Executive Officer

10.1.1 Action Items Registers Report

Council Meeting: 21st January 2025

Department: Office of the Chief Executive Officer

Author: Interim CEO

- Attachments:
1. Action Item Register
 2. Action Item Register - Cunnamulla
 3. Action Item Register - Eulo
 4. Action Item Register - Noorama
 5. Action Item Register - Wyandra
 6. Action Item Register - Yowah

Purpose

The purpose of this report is to provide the Council with an update on items that were raised in previous Council Meetings and during the Noorama, Yowah, Eulo, Wyandra and Cunnamulla Site Visits requesting information, action or follow up.

Council Resolution (RES.M25/37)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Action Items Register Reports with Amendments as discussed.

Carried unanimously

The meeting adjourned at 10:20am for morning tea and resumed at 10:40am.

10.1.2 Expression of Interests (EOI) for Rural Advisory Committee

Council Meeting: 18 February 2025
 Department: Office of the Chief Executive Officer
 Author: Interim CEO
 Attachments: Email from Alastair Webb

Purpose

The purpose of this report is to provide the Council with the EOI received from Mr Alastair Webb expressing interest in being the representative for the northwest quadrant on the Rural Advisory Group (RAG).

Council Resolution (RES.M25/38)

Moved: Cr King
Seconded: C Jackson

That Council:

1. *receive and note the Expression of Interest of Mr Alastair Webb for the Committee: and*
2. *appoint Mr Alastair Webb as a committee member for the Northwest quadrant.*

Carried unanimously.

10.1.3 Moringa Trials

Council Meeting: 18th February 2025
 Department: Office of the Chief Executive Officer
 Author: Economic Development Officer
 Attachments: nil

Purpose

The purpose of this report is to provide an overview of the Moringa trials conducted in the Paroo Shire, outlining key observations, challenges, and recommendations for the viability of Moringa as a drought-resistant crop in the region.

That Council Receive and Note the Moringa Trials Report.

Carried unanimously.

10.1.4 Grant Applications Report

Council Meeting: 18 February 2025
 Department: Office of the Chief Executive Officer
 Author: Alison Shaw, The Right Grant

Purpose

The purpose of this report is to provide the Council with an update on grant applications as at the end of January 2024 as prepared by Alison Shaw of The Right Grant.

Council Resolution (RES.M25/39)

Moved: Cr Woodcroft

Seconded: Cr King

That Council receive and note the Grant Applications Report

Carried unanimously.

10.1.5 Queensland Climate Resilient Communities (QCRC) Grant Program

Council Meeting: 18th February 2025
 Department: Office of the Chief Executive Officer
 Author: Grants Officer, Alison Shaw
 Attachments: Queensland Climate Resilient Communities (QCRC) Guidelines.

Purpose

This report aims to update the Council on the Queensland Climate Resilient Communities (QCRC) funding opportunity. Applications close March 13.

Council Resolution (RES.M25/40)

Moved: Cr King

Seconded: Cr Woodcroft

Option 1:

That Council nominates a project under the Queensland Climate Resilient Communities Grant Program-

Update of the flood mitigation study throughout Paroo Shire.

Carried unanimously.

10.1.6 Disaster Ready Fund (DRF) Round Three (2025–26)

Council Meeting: 18th February 2025
 Department: Office of the Chief Executive Officer
 Author: Grants Officer, Alison Shaw
 Attachments: 1. Email from Queensland Reconstruction Authority.
 2. Disaster Ready Fund Round Three Guidelines (2025-2026)

Purpose

This report aims to update the Council on round three of the Disaster Ready Fund (DRF). Applications close April 2nd.

Council Resolution (RES.M25/41)**Moved: Cr King****Seconded: Cr Woodcroft****Option 1:**

That Council nominates the following projects under the Disaster Ready Fund Round Three (2025-2026) -

- Levee Bank Upgrade- Remedial works
- Provision of flood cameras –
 - Moonjaree
 - Cuttaburra Crossing-Amenda Tinnenburra Rd
 - Warrego Crossing – Rockwell Rd
 - Cunnamulla Bridge
 - Yerrell Crossing- Yerrell Rd
- Dedicated IT connection from Shire Hall to Local Disaster Coordination Centre (CCEC)

Carried unanimously.**10.1.7 Award of Cunnamulla Water Pipe Replacement Project (Phase 3) Tender**Council Meeting: 18th February 2025

Department: Office of the CEO

Author: Project Manager

Purpose

The purpose of this report is to endorse and approve the recommended tender for Cunnamulla Water Pipe Replacement Project (Phase 3), based on the rollover of contract works with the incumbent contractor, enabling the project to proceed with the most suitable contractor.

Council Resolution (RES.M25/42)**Moved: Cr Woodcroft****Seconded: Cr King*****That Council:***

1. pursuant to Section 235 of the Qld Local Government Regulation 2012 Council resolves it is satisfied that there is only one (1) supplier who is reasonably available and *award the Contract for Cunnamulla Water Pipe Replacement Project (Phase 3) to Trazlbat Pty Ltd to a value up to \$539,820 ex. GST, subject to the Conditions of the Contract; and*
2. *delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the Contract; and*
 1. *delegate full financial and other authority to the Chief Executive Officer to negotiate variations that may arise as a result of any surplus provisional funds or provisional quantities with the successful tenderer as the outcomes arise.*

Carried unanimously.

10.2 Director of Infrastructure

10.2.1 Infrastructure Operations Status Report

Council Meeting: 18 February 2025
Department: Infrastructure
Authors: A/Director of Infrastructure and Staff
Attachments: Nil

Purpose

The purpose of this Report is to provide the Council with an update on the works undertaken in the Infrastructure Department for the month of December 2024.

Council Resolution (RES.M25/43)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Infrastructure Operations Status Report.

Carried unanimously.

10.2.2 Major Projects Report

Council Meeting: 18th February 2025
Department: Infrastructure
Author: Project Manager
Attachment: Nil.

Purpose

The purpose of this report is to provide the Council with an update on Major Projects for the month of January 2025.

Council Resolution (RES.M25/44)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Major Projects report.

Carried unanimously.

10.2.3 Restoration of Essential Public Assets Status Report

Council Meeting: 18 February 2025
Department: Infrastructure
Author: Council Program Manager

-
- Attachments:
1. South West Trough and Flooding Event September 2022 – Status @ January 2025 (Shepherd Services)
 2. South West Queensland Flooding January 2024 – Status @ January 2025 (Shepherd services)
 3. December 2024 Severe Storm – Status @ January 2025 (Shepherd Services)
-

Purpose

The purpose of this report is to provide the Council with an update on the Restoration of Essential Public Assets (REPA) flood repair works for the month of January 2025.

Council Resolution (RES.M25/45)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Restoration of Essential Public Assets Status Report.

Carried unanimously.

10.2.4 2024-25 Works Program Status Report

Council Meeting: 18 February 2025
Department: Infrastructure
Author: A / Director of Infrastructure
Attachments: 1. Works Program Gantt Chart

Purpose

The purpose of this report is to provide the Council with an initial 2024-25 Works Program with the intent of providing monthly updates

Council Resolution (RES.M25/46)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the 2024-25 Works Program Status Report

Carried unanimously.

10.2.5 John Kerr Park Lighting Upgrade Report

Council Meeting: 18 February 2025
Department: Infrastructure
Author: A / Director of Infrastructure
Attachments: 1. Updated Submission from Precision Sports Lighting (05 February 2025)
2. Updated Submission from T2 Electrical & Data

Purpose

The purpose of this report is to provide the Council with project details and costings on the John Kerr Park Lighting Upgrade project and for Council to accept a tender for the works.

Council Resolution (RES.M25/47)

Moved: Cr King
Seconded: Cr Woodcroft

That Council:

1. *Accept the tender from Precision Sports Lighting for the John Kerr Park Lighting Upgrade project for a cost of \$529,042.25 excluding GST under the Local Buy “Sport and Recreational Facilities and Equipment LB303” register of pre-qualified suppliers; and*
2. *Delegate financial and other authority to the Chief Executive Officer to negotiate and execute the Contract and negotiate any variations that may arise.*

Carried unanimously.

10.2.6 Restoration of Essential Public Assets - Project Management

Council Meeting: 18 February 2025
Department: Infrastructure
Author: A / Director of Infrastructure
Attachments: Nil

Purpose

The purpose of this report is to formalise a project management arrangement for the January 2024 and December 2024 flood events.

Council Resolution (RES.M25/48)

Moved: Cr Woodcroft
Seconded: Cr King

That Council

1. *Appoint Shepherd Services for the project management of the January 2024 and December 2024 Restoration of Essential Public Assets and Emergent Works under the Local Buy “Project Management Services (Civil Infrastructure) LB279” pre-qualified supplier panel; and*
2. *Delegate financial and other authority to the Chief Executive Officer to execute the Contract and all associated Project Management Plans.*

Carried unanimously.

10.2.7 Transport Infrastructure Development Scheme Works Program

Council Meeting: 18 February 2025
Department: Infrastructure

Author: A / Director of Infrastructure
Attachments: Nil

Purpose

The purpose of this report is to formalise the 4-year Transport Infrastructure Development Scheme (TIDS) program.

Council Resolution (RES.M25/49)

Moved: Cr King
Seconded: Cr Jackson

That Council

- 1. Nominate Jobs Gate Road upgrade to sealed standard as the 2028/29 FY TIDS project utilising the full TIDS funding allocation; and*
- 2. Delegate authority to the Chief Executive Officer to amend the scope of the 2024/2025 program to ensure funds can be expended in the current financial year.*

Carried unanimously.

10.2.8 Light Vehicle Tender - Purchase of Six new utilities and Two new SUVs

Council Meeting: 18 February 2025
Department: Infrastructure
Author: Monique Gavin – Warehouse Co-Ordinator A / Director of Infrastructure
Attachments: Nil

Purpose

The purpose of this report is to summarise the responses received for PSCRFQ2024/25-02 Supply and delivery of six (6) new utilities and two SUVs and recommend awarding of contract.

Council Resolution (RES.M25/50)

Moved: Cr King
Seconded: Cr Woodcroft

That Council receive the report and award the contract for PSCRFQ2024/25-02 to TAIT Toyota Goondiwindi for the total cost of \$545,692.74 excluding GST for the supply and delivery of six new Toyota Hilux Utilities and two new Toyota Fortuner SUVs.

Carried unanimously.

10.2.9 2024/25 Plant Budget Amendment Report

Council Meeting: 18 February 2025
Department: Infrastructure
Author: A / Director of Infrastructure

Attachments: Nil

Purpose

The purpose of this report is to provide Council with a recommendation to amend the 2024/25 plant replacement budget to ensure an optimised outcome for council’s operations

Council Resolution (RES.M25/51)

Moved: Cr King
Seconded: Cr Woodcroft

That Council amend the 2024/25 plant replacement budget in accordance with the following table:

Current Replacement Program	Proposed Replacement Program
<i>Hino truck tipper</i>	<i>52t prime mover</i>
<i>Dog trailer</i>	<i>N/A</i>
<i>2 x water tanks</i>	<i>1 x 30,000lt water tank</i>
<i>Western Star prime mover</i>	<i>Western Star prime mover</i>

Carried unanimously.

10.2.10 Purchase of Land

Council Meeting: 18 February 2025
 Department: Infrastructure
 Author: A / Director of Infrastructure
 Attachments: 1. Title Search Lot 11 SP131690
 2. Title Search Lot 12 SP131690
 3. Conditional Letter of Offer Lot 12 SP131690

Purpose

The purpose of this report is to bring to Council’s attention and make recommendations on the issue of Ivan Street and Council’s levee bank traversing land owned by Queensland Rail and the Department of Transport and Main Roads in Cunnamulla.

Council Resolution (RES.M25/52)

Moved: Cr King
Seconded: Cr Woodcroft

That Council

- 1. Purchase Lot 12 SP131690 from Queensland Rail in accordance with the Conditional Letter of Offer from Queensland Rail; and*
- 2. Delegate financial and other authority to the Chief Executive Officer to finalise the matter.*

Carried unanimously.

10.3 Director Community Support & Engagement

10.3.1 Community Services Report

Council Meeting: 18th February 2025
Department: Community Support & Engagement
Author: Community Services Team Leader
Attachment: Nil.

Purpose

The purpose of this report is to provide the Council with an update on the activities undertaken by the Community Services Team for the month of January 2025.

Council Resolution (RES.M25/53)

Moved: Cr Jackson
Seconded: Cr Woodcroft

That Council receive and note the Community Services Report.

Carried unanimously.

10.3.2 Community Grant Expenditure Report

Council Meeting: 18th February 2025
Department: Community Support and Engagement
Author: Rachael Johnson Community Services Team Leader
Attachments: 1. Community Grants Expenditure Report

Purpose

The purpose of this report is to provide the Council with an update on Community Expenditure for the period January 2025.

Council Resolution (RES.M25/54)

Moved: Cr Jackson
Seconded: Cr King

*That Council:
Receive and note the Community Grants Expenditure report*

Carried unanimously.

10.3.3 Red Ridge Interior QLD - Western Touring Circuit Funding Proposal 2025 onwards

Council Meeting: 18th February 2025
Department: Community Support and Engagement
Author: Community Services Team Leader
Attachments: 1. Red Ridge Interior QLD Western Touring Circuit Proposal
2. Q-Touring Letter of Support

Purpose

The purpose of this report is to provide the Council with a request from Red Ridge Interior QLD Western Touring Circuit for \$3000.00 per year commencing in July 2025. As one of eleven member councils to strengthen collective ownership and secure the future of the Western Touring Circuit.

Council Resolution (RES.M25/55)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. *receive and note the Proposal from Red Ridge Interior QLD*
2. *agree to \$3,000.00 contribution annually to support the Western Touring Circuit to sustain its operations, ensure its growth, to strengthen collective ownership and secure its future.*

Carried unanimously.

10.3.4 Tourism Report

Council Meeting: 18th February 2025
Department: Community Support & Engagement
Author: Ian Stone, Tourism Team Leader
Attachments: NIL

Purpose

The purpose of this report is to provide the Council with an update on the progress of the Tourism Program for January 2025.

Council Resolution (RES.M25/56)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Tourism Report.

Carried unanimously.

10.3.5 Library Services Report

Council Meeting: 18th February 2024
Department: Community Support & Engagement
Author: Librarian
Attachments: Nil

Purpose

The purpose of this report is to provide the Council with an update on the activities relating to Library Services within the shire for the month of January 2025.

Council Resolution (RES.M25/57)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Library Services Report.

Carried unanimously.

The Meeting Adjourned at 1:10pm for Lunch and resumed at 2:00pm.

10.3.6 Local Laws Report

Council Meeting: 18 February 2025
Department: Community Support & Engagement
Author: Colin Ickeringill RLO

Purpose

The purpose of this report is to provide the Council with an update on the activities undertaken by the Local Laws Department for the month of January 2025.

Council Resolution (RES.M25/58)

Moved: Cr Jackson
Seconded: Cr Woodcroft

That Council receive and note the Local Laws Report

Carried unanimously.

10.3.7 Rural Lands and Compliance Report

Council Meeting: 18 February 2025
Department: Community Support & Engagement
Author: Colin Ickeringill, Rural Lands Officer

Purpose

The purpose of this document is to provide the Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of January 2025

Council Resolution (RES.M25/59)

Moved: Cr Woodcroft
Seconded: Cr King

That Council receive and note the Rural Lands Compliance Report.

Carried unanimously.

10.3.8 Community Grant Application: SWQACCAS

Council Meeting: 18th February 2025
Department: Community Support and Engagement
Author: Community Services Team Leader
Attachments: 1. Community Grant Application

Purpose

The purpose of this report is to provide the Council with a request from SWQACCAS for waiver of hire fees for the Shire Hall Main Auditorium for community meeting 1st March 2025.

Council Resolution (RES.M25/60)

Moved: Cr Woodcroft
Seconded: Cr King

That Council:

1. receive and note the Community Grant Application from SWQACCAS for event dated 1st March 2025
2. agree to waiver of Shire Hall Auditorium hire fees.

Carried unanimously.

10.3.9 Community Grant Application: Cunnamulla Golf Club

Council Meeting: 18 February 2025
Department: Community Support and Engagement
Author: Community Services Team Leader
Attachments: 1. Community Grant Application

In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Declarable Conflict of Interest with Agenda Item 10.3.9 Community Grant Application: Cunnamulla Gold Club and 10.3.10 Community Grant Application: Cunnamulla Gold Club (2) as she is an executive member of the Cunnamulla Golf Club Committee.

*Cr Woodcroft Left the Room at 2.23pm During the discussion and voting of items 10.3.9 and 10.3.10.
Cr Woodcroft Returned to the Meeting at 2.45pm*

Purpose

The purpose of this report is to provide the Council with a request from Cunnamulla Golf Club for \$2000.00 Donation for catering and prizes for "Come and Try Day" on 15th March 2025.

Council Resolution (RES.M25/61)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. receive and note the Community Grant Application from Cunnamulla Golf Club for event dated 15th March 2025
2. agree to a \$2,000.00 donation.

Carried unanimously.

10.3.10 Community Grant Application: Cunnamulla Golf Club 2

Council Meeting: 18 February 2025
 Department: Community Support and Engagement
 Author: Community Services Team Leader
 Attachments: 1. Community Grant Application

In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Declarable Conflict of Interest with Agenda Item 10.3.9 Community Grant Application: Cunnamulla Gold Club and 10.3.10 Community Grant Application: Cunnamulla Gold Club (2) as she is an executive member of the Cunnamulla Golf Club Committee.

*Cr Woodcroft Left the Room at 2.23pm During the discussion and voting of items 10.3.9 and 10.3.10.
 Cr Woodcroft Returned to the Meeting at 2.45pm*

Purpose

The purpose of this report is to provide the Council with a request from Cunnamulla Golf Club for in-kind Support to upgrade the Cunnamulla Golf Club greens, fairways and the road to the club house and turnaround area.

Council Resolution (RES.M25/62)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. receive and note the Community Grant Application from Cunnamulla Golf Club for in-kind support dated 3rd February 2025
 - agree to dry hire of grader, backhoe and Positrack including bucket and slasher for two days (Rodney Jones, Kenneth Cavanagh and Lucas Wharton from PSC are club volunteers and will be using the equipment); and
 - agree for a funding submission from Grant Writer to repair road to Club House and Turn around Area.
2. A report on availability and cost of sand to be provided at the next councillors workshop on the 4th March 2025.

Carried unanimously.

10.3.11 Community Grant Application: Cunnamulla Triathlon Club

Council Meeting: 18 February 2025
 Department: Community Support and Engagement
 Author: Community Services Team Leader
 Attachments: 1. Community Grant Application

Purpose

The purpose of this report is to provide the Council with a request from Cunnamulla Triathlon Club for fee waiver, in-kind support and \$5000.00 donation for Annual inter-town triathlon challenge

Council Resolution (RES.M25/63)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. *receive and note the Community Grant Application from Cunnamulla Triathlon Club for event dated 5th and 6th April 2025*
2. *agree to a \$2000.00 donation*
3. *agree to in-kind support for electronic roadside sign*

Carried unanimously.

10.3.12 Community Grant Application: Eulo Gymkhana and Motorbike Club Inc

Council Meeting: 18 February 2025
Department: Community Support and Engagement
Author: Community Services Team Leader
Attachments: 1. Community Grant Application

Purpose

The purpose of this report is to provide the Council with a request from Eulo Gymkhana and Motorbike Club Inc for a \$2000.00 donation and in-kind support for use of water truck for two days for their annual Gymkhana on 19th and 20th April 2025.

Council Resolution (RES.M25/64)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. *receive and note the Community Grant Application from Eulo Gymkhana and Motorbike Club Inc for event dated 19th and 20th April 2025*
2. *agree to a \$2000.00 donation*
3. *agree to in-kind support for dry hire of water truck for both days of the event (Eulo Gymkhana and Motorbike Club to engage a current Council employee to drive the water truck)*

Carried unanimously.

10.3.13 Community Services Report

Council Meeting: 18 February 2025
Department: Community Support & Engagement
Author: Rachael Johnson, Community Services Team Leader

Attachments: Month Report Cunnamulla Swimming Pool

In accordance with Chapter 5B of the Local Government Act 2009, Cr King declares a Declarable Conflict of Interest with Agenda Item 10.3.13 Swimming Pool Report as his Wife is an employee at the Swimming Pool.

*Cr King left the room at 2:55pm during discussion and voting of agenda item 10.3.13.
Cr King returned to the room at 3:12pm*

Purpose

The purpose of this report is to provide the Council with an update on the activities undertaken by the Pool Contractor for the months of November and December 2024 and January 2025.

Council Resolution (RES.M25/65)

Moved: Cr Woodcroft
Seconded: Cr Jackson

That Council receive and note the Pool Report.

Carried unanimously.

10.3.14 Tourism Strategic Plan 2025-2030

Council Meeting: 18 February 2025
Department: Community Support & Engagement
Author: Tourism Team Leader
Attachments: 1. Draft Tourism Strategic Plan

Purpose

Draft Strategy presented for endorsement and to note that it is ready for local industry consultation.

Council Resolution (RES.M25/66)

Moved: Cr Woodcroft
Seconded: Cr Jackson

That Council;

1. endorse in principle the Tourism Strategic Plan 2025-2030 and
2. delegate to the CEO to make the Plan available for local tourism industry consultation

Carried unanimously.

10.3.15 Permit to Occupy Application – 1/PER867 – P & J Schmidt

Council Meeting: 18 February 2025
Department: Community Support & Engagement
Author: Colin Ickeringill, Rural Lands Officer
Attachments: 1. Letter to Paroo Shire Council
2. Part A – PTO Application

3. Part B – PTO Application
4. Part C – PTO Application
5. Map of Lot1/PER867
6. Boundary fence statement
7. Ground Cover Report
8. Long-Term Carrying Capacity Report
9. Pasture assessment

Purpose

The purpose of this document is to present to the Council the Application for a Permit to Occupy (PTO area 1/PER867) submitted to Council by the Applicant and to provide information in formulating Council's support (or otherwise) regarding the application.

Council Resolution (RES.M25/67)

Moved: Cr King
Seconded: Cr Woodcroft

That Council:

1. Receive and note this report to the Ordinary Meeting dated 18 February 2025.
2. Supports the application as presented.
3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.

Carried unanimously.

10.3.16 Permit to Occupy Application – A/AP21593 – P & J Schmidt

Council Meeting: 18 February 2025
 Department: Community Support & Engagement
 Author: Colin Ickeringill, Rural Lands Officer
 Attachments:

1. Letter to Paroo Shire Council
2. Part A – PTO Application
3. Part B – PTO Application
4. Part C – PTO Application
5. Smartmap
6. Qld Globe map
7. Boundary fence statement

Purpose

The purpose of this document is to present to the Council the Application for a Permit to Occupy (PTO area AAP/21593) submitted to Council, for its views, and to provide information in formulating Council's support (or otherwise) regarding the application. Note that the Department is the approving authority.

Council Resolution (RES.M25/68)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 18 February 2025.
2. Supports the application as presented.
3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.

Carried unanimously.

10.3.17 Permit to Occupy Application - A/AP23087 - Dunsdon

Workshop Meeting: 3rd February 2025
 Department: Community Support & Engagement
 Author: Colin Ickeringill, Rural Lands Officer
 Attachments:

1. Part A Contact and Land Details
2. Part B Permit to Occupy Application
3. Part C – PTO Application
4. SmartMap for LOTA/AP23087
5. Qld Globe map of actual area
6. Pasture Assessment and Site map
7. Long-Term Carrying Capacity
8. Ground Cover Report

In accordance with Chapter 5B of the Local Government Act 2009, Cr Beresford declares a Declarable Conflict of Interest with Agenda Item 10.3.17 and 10.3.18 Permit To Occupy – Adding name to existing Permit, as an applicant is my Husbands Niece.

Cr Beresford stayed in the room for the discussion and voting of agenda items 10.3.17 and 10.3.18.

Purpose

The purpose of this document is to present to the Council the Application for a Permit to Occupy (PTO) from Mr. Donald, Mrs. Deborah and Mr. Benjamin Dunsdon submitted to Council and to provide information in formulating Council's support (or otherwise) regarding the application.

Council Resolution (RES.M25/69)

Moved: Cr King
Seconded: Cr Woodcroft

That Council:

1. Receive and note the report to the Ordinary Meeting dated 18 February 2025.
2. Supports the application as presented.
3. Authorises the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.

- a. *In the additional comments section of Part C ask that the Department consult with the Department of Transport and Main Roads due to part of the permit area currently unfenced that adjoins the Mitchell Highway 23A between chainages 85 and 87.*
- b. *Inform the Department that the smartmap provided for the current permit area is not correct and to issue a new map of the permit area which must include the entirety of the section of Jobs Gate Rd reserve as the permit boundary transecting the Jobs Gate Road section is unfenced.*
- c. *Applicants to obtain a fencing agreement on the conditions regarding the maintenance of the existing boundary fence with the owners of Lot 1 on CP WN105, Lot 3 on CP WN26 and Lot 1 on CP RP852814 as per the instructions for Part B Important Information (sec 18)*
- d. *Applicants to Install a standard gateway with the minimum opening width of 7.3 meters (24 feet).*
- e. *Remove the impediments placed on the stock route.*

Carried unanimously.

10.3.18

Permit to Occupy Application – A/AP23088 - Dunsdon

Council Meeting:	18th February 2025
Department:	Community Support & Engagement
Author:	Colin Ickeringill, Rural Lands Officer
Attachments:	<ol style="list-style-type: none"> 1. Part A Contact and Land Details 2. Part B Permit to Occupy Application 3. Part C – PTO Application 4. SmartMap for LOTA/AP23088 5. Pasture Assessment and Site map 6. Long-Term Carrying Capacity 7. Ground Cover Report

In accordance with Chapter 5B of the Local Government Act 2009, Cr Beresford declares a Declarable Conflict of Interest with Agenda Item 10.3.17 and 10.3.18 Permit To Occupy – Adding name to existing Permit, as an applicant is my Husbands Niece.

Cr Beresford stayed in the room for the discussion and voting of agenda items 10.3.17 and 10.3.18.

Purpose

The purpose of this document is to present to the Council the Application for a Permit to Occupy (PTO) from Mr. Donald, Mrs. Deborah and Mr. Benjamin Dunsdon submitted to Council and to provide information in formulating Council's support (or otherwise) regarding the application.

Council Resolution (RES.M25/70)

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. *Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 15 February 2025.*
2. *Supports the application as presented.*
3. *Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.*

4. *In the additional comments section of Part C state that the obstructions (old fencing materials) that have been placed on the stock route must be removed within 6 months.*

Carried unanimously.

10.4 Director of Corporate, Governance and Risk

10.4.1 Financial Position Update Report

Council Meeting: 18th February 2025

Department: Corporate, Governance and Risk

Author: Director Corporate, Governance and Risk

Attachment: 1. Monthly Financial Report – January 2025

Purpose

The purpose of this report is to provide the Council with an update on our current financial position and financial performance year to date.

Council Resolution (RES.M25/71)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council receive and note the Financial Position Update Report

Carried unanimously.

10.4.2 Capital Budget Update Report

Council Meeting: 21st January 2025

Department: Corporate, Governance and Risk

Author: Director, Corporate, Governance and Risk

Attachments: 1. Capital Budget Update / Grants Expense Update

Purpose

The purpose of this report is to provide the Council with an update on our current financial position in relation to overall Capital Projects and Grants.

Council Resolution (RES.M25/72)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.4.3 Changes to Fees and Charges 2024-2025 – Airport Call out fees for Refuelling out of Business hours.

Council Meeting: 18th February 2025
Department: Corporate, Governance and Risk
Author: Director of Corporate, Governance and Risk
Attachments: 1. Fees and Charges 2024-2025 with Proposed Changes

Purpose

The report is to provide the Council the relevant information regarding addition of new fees to Council's Fees and Charges 2024-2025 which are Airport Call out fees and Hanger fees.

Council Resolution (RES.M25/73)

Moved: Cr Jackson
Seconded: Cr King

That Council:

- 1. Endorse the addition of new fees to the Fees and Charges 2024-2025 with addition of Airport Call Out fees for Refuelling outside the business hours from Monday to Friday 0800 to 1600, as provided in attachment 1; with exception of RFDS and regulated air services and*
- 2. Endorse the addition of a Hanger fee to the Fees and Charges 2024-2025.*

Carried unanimously

10.4.4 Review of Administrative Action Complaint Policy

Council Meeting: 18th February 2025
Department: Corporate, Governance and Risk
Author: Sarmad Habib - Director Corporate, Governance & Risk
Attachments: 1. Administrative Action Complaint Policy on 17/11/2020
2. Revised Administrative Action Complaint Policy.

Purpose

This report provides the Council with a revised Council Policy – Administrative Action Complaint Policy.

Council Resolution (RES.M25/74)

Moved: Cr King
Seconded: Cr Jackson

That Council adopt the revised Administrative Action Complaint Policy, which will replace the previous version adopted on 17th November 2020.

Carried unanimously.

10.4.5 Adoption of Unreasonable Customer Conduct Policy

Council Meeting: 18th February 2025
Department: Corporate, Governance and Risk
Author: Sarmad Habib - Director Corporate, Governance & Risk
Attachments: 1. Unreasonable Customer Conduct Policy.

Purpose

This report provides the Council with a revised Council Policy – Unreasonable Customer Conduct Policy.

Council Resolution (RES.M25/75)

Moved: Cr Jackson
Seconded: Cr King

That Council adopt the new Unreasonable Customer Conduct Policy.

Carried unanimously

10.4.6 Operation Plan 2024-25 Quarter 2 Review

Council Meeting: 18th February 2025
Department: Corporate, Governance and Risk
Author: Director Corporate, Governance and Risk
Attachments: 1. Operational Plan 2024-25 Q2 Review

Purpose

The purpose of this report is to provide the Council with the 2024-25 Operational Plan Q2 review

Council Resolution (RES.M25/76)

Moved: Cr King
Seconded: Cr Woodcroft

That Council receive and note the review of the Operational Plan 2024-25 for the Quarter 2.

Carried unanimously.

10.4.7 Environmental Health and Building Update Report

Council Meeting: 18 February 2025
Department: Office of the Chief Executive Officer
Author: Teresa King, Team Leader Governance & Administration
Attachments: NIL

Purpose

The purpose of this report is to provide the Council with an update on Environmental Health and Building activities for the month of December 2024 and January 2025.

Council Resolution (RES.M25/77)

Moved: Cr King
Seconded: Cr Woodcroft

That Council receive and note the Environmental Health and Building Update Report;

Carried unanimously

10.4.8 Customer Service Report

Council Meeting: 18 February 2025
Department: Corporate, Governance and Risk
Author: Teresa King, Team Leader Governance & Administration
Attachments: Nil

Purpose

The purpose of this report is to provide the Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Council Resolution (RES.M25/78)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Customer Service Report.

Carried unanimously.

CONFIDENTIAL REPORTS

NIL

12 LATE REPORTS**10.1.2 Human Resources Report**

Council Meeting: 18th February 2025
Department: Corporate, Governance and Risk
Author: HR Manager
Attachments: NIL

Purpose

The purpose of this report is to provide the Council with an update on advertised positions, employees changes and positions to be advertised.

Council Resolution (RES.M25/79)

Moved: Cr Jackson
Seconded: Cr Woodcroft

That Council receive and note the Human Resources Report.

Carried unanimously.

13 GENERAL BUSINESS

14 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 4:30pm

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford
Mayor
Date: 21/01/2025

Neil Polglase
Interim Chief Executive Officer